

Saints Peter and Paul Regional Catholic School Council Meeting

Minutes

April 25, 2012

6:00 p.m.

Attendees: St. Peter Claver—Greg D'Angelo
St. Paul—Sr. Clara Fehringer, Bill Barr
St. Peter—Candace James
St. Luke—Kristi Adams, Charlotte Webb
Pax Christi—Joan Jahnige, Sonya Morris
Holy Spirit—
At large—Melissa Rasmussen, Connie Carr
Chaplain—Fr. List
Principal—Cathy Cybriwsky
Superintendent—Tim Weaver
Faculty/staff—Jeanne Miller, Sr. Mary Karen, Brian Minton, Anna Martin
PTO—Mary Wethington

Guests: Elaine Young, Jewel Duncan, Lisa Peyton

Absent: Tom Rolfes, Alan Parrish, James Weathers

Call to Order and Opening Prayer

The meeting of the Saints Peter and Paul Regional Catholic School (SPPS) council was called to order at 6:06 p.m. by Bill Barr, chair, after determination that a quorum was present.

The opening prayer was led by Joan Jahnige.

Anna Martin, the newly hired ECC director, was introduced by Bill Barr. After working from home over the summer, she will be on site full time beginning August 1.

Committee Reports

Development: Jeanne Miller reported that \$47,000 has been received in pledges for this year's annual giving fund. Of that amount, about \$27,000 in cash has been received and will go toward the \$30,000 goal earmarked for technology. Next year's annual giving fund goal will be in the range of \$63,000-\$70,000. The Saints Report will be going out next month. This committee continues to meet monthly and is already working on Grandparents' Day and the fall festival. This committee has acquired 650 alumni names and is working on addresses.

Finance: See separate heading below.

Fine Arts: Candace James organized a site visit on April 17 to Ft. Thomas Highlands, where the principal welcomed Ms. Cybriwsky, Jeanne Miller and Candace James. Ideas for arts integration, particularly scheduling, were given. This school also has a strong cafeteria program. This committee is also working on arts opportunities for students during the summer program and this fall. There were about 100 people at SPPS for the recent Gallery Hop.

Technology: Melissa Rasmussen explained that there are three phases of development. The first involves wireless access and data points. The first phase will require about \$30,000 for completion, and work is to begin over the summer. Phases two and three will involve expansion of infrastructure. There is a goal to provide iPads to all students in grades 5-8. The diocese is matching the \$30,000 that SPPS's annual fund has raised for technology!

After thanking Supt. Weaver and the diocese, there was discussion about asking each partner parish's pastor if an SPPS representative may give updates on work being done at SPPS.

Catholic Identity: Fr. List and Dc. Weathers recently met, and they are working on the mission statement.

Health and Wellness: Greg D'Angelo reported that the Epi-pen boxes are in. Catholic Mutual has asked this committee for policies on anaphylaxis management. This committee meets in early May to begin work on the policy(ies). Changes in the cafeteria are on hold until technological upgrades are in place; additionally, new state guidelines are forthcoming.

Fundraising: Melissa Rasmussen and Jeanne Miller are currently the only members of this committee, which is in need of a chairperson. The Clean Sweep car wash fundraiser is ongoing, with \$750 raised so far. Funds generated from this fundraiser will go to the ECC and to the robotics club.

Communications: Connie Carr reported that over 300 individuals have now signed up for Kids Mail. The menu and calendar components of the new website are the most frequently visited so far.

Other Reports

PTO: Mary Wethington reported that PTO is working to fulfill teacher wish lists. Elections are upcoming.

Financial/Budgeting Report

Supt. Weaver distributed the balance sheet as of March 31, 2012, and the profit and loss summary (July 2011 thru March 2012).

The April 30 payroll has been made. Past due tuition (both Barr Street and Short Street campuses) is \$30,500 (30 days), \$10,400 (60 days), and \$29,200 (90 days). The bookkeeper is pursuing collections. SPPS will need to borrow \$130,000 to get through the end of the year. This deficit is much less than the earlier projected deficit of \$330,000. Many people from SPPS and the council are working tirelessly, along with Mr. Weaver and Mr. Aspridge, on the budget, which should be approved by the diocese before the next council meeting on May 23, 2012.

Beginning July 1, the Little Angels program will also be on FACTS. Furthermore, Little Angels tuition will be raised \$25 per week at that time. Tuition for pre-K, Kindergarten, elementary and middle school students is unchanged for 2012-13.

Sr. Mary Karen asked about a salary schedule, and Mr. Weaver indicated that it is not possible to have a uniform diocesan salary schedule for teachers. The diocesan schools' handbook is being revised this summer.

Ms. Cybriwsky wants to change the supply fee, which is currently \$150 for returning students, so that the fee families pay at registration will cover all instructional supplies for the entire school year. She is working with teachers to streamline their lists of supplies. Field trips and other similar activities will still have to be paid for throughout the year.

Principal's Report

Ms. Cybriwsky has been spending about two days per week at the ECC recently, and she welcomed Anna Martin. They will be meeting together several hours next week, and policies and procedures are the first item to be addressed. Staffing at the ECC continues to be a concern.

Summer camp rates this year will be \$150/week for non-SPPS families from 7:30 a.m.-3:00 p.m. and \$120/week for SPPS families. After care from 3:00-6:00 p.m. will be \$60/week. There have been some complaints about the rate changes, but they are necessary in order to cover the expenses.

Parishes do not subsidize pre-K3, pre-K4, or Little Angels.

At the last ECC community meeting, there were about 20 people present, down from over 100 at the initial meeting held in mid-March. Thankfully, much progress has been made addressing the ECC issues.

Anna Martin stated that she wants to work on communications at the ECC, develop and implement consistent policies and procedures, aims for transparency, and will work to build staff morale. She has 32 appointments scheduled already. A letter of introduction from Anna was sent through Kids' Mail also.

Connie Carr, communications committee chair, will be at the ECC over the summer.

The pre-K3 options will be changing so that parents will choose between 5 days per week of care/instruction for either full or half days. There will no longer be a 3 day per week option for pre-K3 students.

New Business

None

Other Business

Next executive committee meeting: May 15 at 8:00 a.m.

Next council meeting: May 23 at 6:00 p.m.

In June 2012, it is anticipated that the SPPS council bylaws will be changing to include ECC parent representatives and different term limits for members.

Parent Comments

A request was made to send a memo to parents informing them of the ECC summer schedule.

Adjournment

The council adjourned at 7:27 p.m. and entered closed session.

Respectfully submitted,

Kristi Adams, secretary

