

**Saints Peter and Paul Regional Catholic School Council Meeting  
Minutes  
July 25, 2012  
6:00 p.m.**

**Attendees:**

Bill Barr, chair (St. Paul)  
Melissa Rasmussen, vice chair (at large)  
Kristi Adams, secretary  
James Weathers (St. Peter Claver)  
Fr. John List (chaplain)  
Stephen Clements (St. Peter)  
Charlotte Webb (St. Luke)  
Sonya Morris (Pax Christi)  
Pam Rice (Pax Christi)  
Dennis Bender (Holy Spirit)  
Allen Garner (at large)  
Lesley Farmer (ECC representative)  
Jeanne Miller (President)  
Candace James (Principal)  
Anna Martin (ECC director)  
Connie Carr (Communications director)  
Debbie Cambron (Middle school representative)  
Lisa Oeltgen-Peyton (PTO representative)

**Absent:**

Greg D'Angelo (St. Peter Claver)  
Debbie Spike-Pierce (ECC representative)  
Sr. Clara Fehringer (St. Paul)  
Chris Thiel (St. Peter)

**Call to Order and Opening Prayer**

The meeting of the Sts. Peter and Paul Regional Catholic School (SPPS) council was called to order by Bill Barr, chair, at 6:05 p.m. The opening prayer was offered by Fr. List.

**Introduction**

Since this is the first meeting of the 2012-13 SPPS council, introductions were made and new members welcomed.

Mr. Barr presented the history of the SPPS board/council as SPPS emerged from the "construction phase" until the present. SPPS is unique among other diocesan schools since we have multiple partner parishes and have a business (the ECC) embedded within. Noting that SPPS has the full support of the Bishop Gainer and the diocese, the

installation of the new management team (Miller, James, Martin) this spring is a testament to that. The addition of Connie Carr to the position of communications director is welcomed. Operating by-laws should be presented at the next council meeting. The restructured committee system will become much stronger. See New Business.

Mr. Barr advised that council meetings will last no more than 1-1.5 hours and will begin at 6:00 p.m. promptly. The agenda for upcoming meetings will follow the same format as tonight's meeting. Meeting agendas will be set several days in advance of the council meetings and will be available on the web site. While "Parent Comments" are usually the last item on a meeting agenda, the council is mindful of hearing parent comments before important votes and these will be allowed at the appointed times. Otherwise, parent comments will not be a part of the council's discussion.

### **Management Report**

Jeanne Miller reported that long-term strategic planning has been kept in mind as SPPS moves forward. Aiming for stellar customer service and efficiency of finances and resources, Mrs. Miller's first priority this summer has been working with the ECC parents and staff. All comments and suggestions from ECC parents have been addressed. At the Short Street campus, Julie Molten has been hired to assist with admissions. The technology upgrade—which includes increasing band width, increasing the number of access points, wireless capabilities at both campuses, fitting all teachers and the computer lab with Apple computers—is on schedule. All staff will have notebooks, and Microsoft Office virus protection is available. SPPS raised \$30,000 last year for technology, and the diocese matched those funds. Another donor has provided \$15,000 and SPPS is working to match that amount with \$11,000 yet to go, for a total of \$90,000 earmarked just for technology. Mrs. Miller and Mr. Barr encouraged council members to help raise this additional \$11,000.

Candace James reported that 6.5 certified positions have been filled with 2 still vacant. Interviews are ongoing. Family tours are occurring frequently. Textbooks have been ordered. SPPS is re-applying for Blue Ribbon status, and accreditation is anticipated this year. Mrs. James and Mrs. Miller have been visiting partner parishes; their offices have been blessed. There will be a new technology coordinator on site this year who will also teach keyboarding and other skills such as Power Point.

Class lists for Short Street campus will be available the first week of August. Alignment of communications for the ECC and the Short Street campuses is planned. SPPS will be featured in the August edition of *Lexington Family Magazine*.

Council members are invited to a diocesan council-coordination workshop on Saturday, September 8 from 10:00a.m.-2:00 p.m. at Christ the King.

Anna Martin reported that she is delighted to be a part of SPPS. As Mrs. Miller mentioned, all ECC parent comments and suggestions have been addressed. Robin Charles has been hired as a new PK4 teacher. Changes in work hours in the Little Angels

program have improved consistency of staff. The ECC office will be staffed during operating hours also. Attention has been paid to improving the quality of the snack and lunch menus as well as safety of seating in the dining area.

There will be bi-monthly staff meetings at the ECC along with weekly meetings with the director and each classroom teacher. Electronic messages are available for announcements. There will be weekly lesson plans posted and newsletters home. Licensing is being addressed, and while the ECC did very well on its spring inspection, compliance with all standards is expected soon.

There will be a preschool back-to-school night on August 2. A Little Angels parent meeting is planned for August 26.

### **Committee Reports**

None. See New Business.

### **Old Business**

None

### **New Business**

Mrs. Miller reported that cafeterias throughout the entire diocese will be centralized this year and managed by the diocese. Better prices, consistent menus, and nutritionist input are expected.

Council leadership and the management team met to discuss restructuring of the committees, to appoint chairpeople, and to discuss expanded involvement by council members, staff and parents. Recommendations for 2012-13 standing committees (and their leadership) are as follows:

- Catholic Identity (co-chairs Fr. List and Dc. Weathers)
- Financial Accountability (chair Melissa Rasmussen)
- Facilities (co-chairs Sonya Morris and Jeanne Miller)
- Fine Arts (co-chairs Candace James and Lesley Farmer)
- Curriculum and Instruction (co-chairs Candace James and Debbie Cambron)
- Health and Wellness (chair Greg D'Angelo),
- Development (co-chairs Allen Garner and Jeanne Miller)
- ECC (co-chairs Anna Martin and Debbie Pierce)
- Technology (chair Bill Barr)

There will be more information about the committees presented at the next council meeting. It is anticipated that most of the work of the council will be performed at the committee level.

After brief discussion, Charlotte Webb made a motion to move the council meetings from the fourth Wednesday of the month to the fourth Monday of the month. Motion seconded by Allen Garner and approved unanimously.

Mr. Barr reported that the budget is not yet finalized but may be in time for the town hall meeting.

### **Other Reports**

PTO: Lisa Oeltgen-Peyton reported that plans are underway for the Christmas float, the spaghetti dinner and the picnic/pool party.

### **Adjournment**

There being no further business, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Kristi Adams, secretary